

COVID-19 Risk Assessment

October 2020



Area of Consideration	Operational Procedures
<p>Social Distancing Grouping & Routines</p>	<p>FountNursery Bubble: children have been grouped in a bubble, or small group, of no more than their age range ratio, as stipulated by the EYFS.</p> <p>Children have been allocated a Key Worker for the whole day they are at Nursery and they will be with the same children all day. The Key Worker will have a buddy.</p> <p>Babies, Crawlers & Walkers: Three children to a bubble Toddlers: Four children to a bubble Pre-School: Eight children to a bubble.</p> <p>Groups of children will not mix with one another during the school day; they will enjoy time with their bubbles both inside and in the garden of FountNursery.</p> <p>During breaktimes, bubbles will remain together with social distancing being overseen by staff, without upsetting any child's well-being.</p> <p>Children will enjoy 'zoned areas' within their bubbles which will be appropriately spaced.</p> <p>All soft furnishings (rugs, soft toys, dressing up clothes etc) are being cleaned daily.</p> <p>Movement around the outside areas and nursery is monitored by Key Workers.</p> <p>Visitors and parents are now allowed into the nursery, one at a time.</p> <p>A new drop-off and pick-up system has been implemented taking into consideration social distancing, hygiene and health & safety.</p>

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Wellbeing and Education	<p>Children have been, and will continue to be, supported in age appropriate ways to understand the steps they can take to keep themselves safe. This includes regular hand washing, sneezing into a tissue etc.</p> <p>We are urging the children to follow ‘catch it, bin it, kill it’ at all times.</p> <p>Staff have been continuing to plan for each individual child’s needs.</p> <p>Children have been, and will continue to be, supported to understand the changes and challenges they maybe encountering as a result of COVID-19.</p> <p>Staff will be aware of children’s attachments and their need for emotional support.</p> <p>Children will be comforted if they are upset; we have considered friendship groups when allocating bubbles.</p> <p>Children have been educated on social distancing rules.</p> <p>Support for parents has been offered and will continue to be offered; should parents be experiencing any difficulties; we advise them to speak to Management at the most convenient time.</p>

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Drop-off and Pick-ups	<p>Since we reopened in June, there has been a queuing system in place outside of FountNursery; this ensures social distancing rules are followed at all times.</p> <p>Staff will be in the courtyard, or just inside of the Nursery dependent on weather, waiting to complete the handover process.</p> <p>Parents are to come through the main gate, drop their child off with an available member of staff, leave their prams in the pram area and leave back through the main gate.</p> <p>Once a child has been received by a member of staff, they will be instructed to wash their hands.</p> <p>Staff are wearing gloves when taking each individual child's temperature upon arrival; the temperature of the child must be taken and registered on paper, signed off by the parent and then monitored throughout the day.</p> <p>Staff are leading children through to the breakfast area in the mornings and will be leading them back to the nursery exit or main gate area of an evening.</p> <p>Morning and evening hand overs are kept to a brief amount of time, to ensure timings are stuck to.</p> <p>On arrival to nursery, we will be temperature testing each member of staff. If their temperature reading is above 37.9, we will request that they leave the nursery as per our policies and procedures.</p>

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Staff	<p>Staff have the choice to wear gloves on their way to work to prevent contact, however it is necessary for them to wear a mask if they are using public transport.</p> <p>Staff wash their hands when entering the site.</p> <p>Staff are keeping all of their belongings in the staff room.</p> <p>Two wardens (Room Leaders & Management) have been allocated to direct staff and also to support and supervise them with new COVID-19 itinerary.</p> <p>Staff have been allocated their own individual zones and make sure it's ready for children each morning.</p> <p>Staff have been advised to bring packed lunches as they are not allowed to leave the site during the day.</p> <p>All staff areas must support social distancing measures; staff lunches are currently staggered.</p> <p>Staff avoid physical contact with each other.</p> <p>Deliveroo and Uber Eats are not allowed to be delivered to the site at all times.</p> <p>Appropriate instructions and training in infection control, standard operating procedures and risk assessments have been provided to all staff.</p>

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Cleaning	<p>All areas of the nursery are being deep cleaned on a weekend.</p> <p>All areas of the nursery in use are being cleaned every evening, continuously wiped down during the day and additional cleaning is taking place in regards to door handles, hard surfaces and toilets.</p> <p>Children and staff will be required to wash their hands upon entering the nursery and frequently throughout the day.</p> <p>Additional sinks have been installed in our courtyard to make hand washing easier and more accessible before entering the building.</p>

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PPE	<p>Government guidance is that PPE is not required for general use in Early Years settings to protect against COVID-19 transmissions, however aprons and gloves will continue to be worn as normal for nappy changing, food hygiene and the administration of first aid. Staff have the option to wear gloves and masks during the day.</p> <p>Government guidance is clear that face masks are not required in early years settings. We will, however, endeavour to keep a limited stock of face masks on site. If a child becomes unwell with symptoms of coronavirus while in the setting and needs direct personal care until they can return home, a fluid-resistant surgical face mask will be worn by the supervising member of staff if a distance of 2 metres cannot be maintained. If contact with the child is necessary, then disposable gloves, a disposable apron and a fluid-resistant surgical face mask will be worn by the member of staff. If there is a risk assessment of splashing to the eyes, for example from coughing or spitting, then eye protection should also be worn.</p> <p>Staff working at the nursery will be mindful of not invoking fear in children by wearing masks when not necessary or recommended.</p>

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RIDDOR	<p>The nursery will make a report under RIDDOR (Reporting of Injuries, Diseases And Dangerous Occurrences Regulations) when an unintended incident at work has led to someone's possible or actual exposure to COVID-19. This must be reported as a dangerous occurrence.</p> <p>The nursery will make a report under RIDDOR when a worker has been diagnosed as having COVID-19 and there is reasonable evidence that it was caused by exposure at work. This must be reported as a case of disease.</p>

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Resources	<p>Children will not be permitted to bring personal items from home into the setting unless essential for their wellbeing. Where this is the case items will be appropriately cleaned upon arrival.</p> <p>All resources required for play and learning experiences of children will be regularly washed and/or sterilised.</p> <p>Rugs have been replaced in the under 2's room and are hoovered daily.</p> <p>Equipment used by staff such as stationary, tablets etc. will be allocated to individual staff members where possible and cleaned daily.</p> <p>Malleable resources such as playdough will be freshly made daily.</p> <p>Soft resources and furnishings will be removed, including any toys that are tricky to disinfect.</p>

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<p>Responding to a Suspected Case.</p>	<p>Where a child or staff member develops symptoms, their temperature will be monitored over the course of an hour. If it increases, they will be sent home and advised to self-isolate for 7 days. Their fellow house members should self-isolate for 14 days.</p> <p>Whilst waiting for the child to be collected, the child will be isolated from others in a previously identified room or area.</p> <p>If possible, a window will be opened for ventilation. In this situation, the staff member supervising the child is required to wear a face mask.</p> <p>If possible, the area will not be used for 72 hours after the child has been collected.</p> <p>The area will be thoroughly cleaned, immediately if the area cannot be left unvisited, and if the area can be left unvisited then cleaned after 72 hours.</p> <p>The person responsible for cleaning the area will wear appropriate PPE.</p> <p>In the event a staff member develops suspected coronavirus symptoms whilst at work, they will be sent home immediately and must isolate at home in line with the NHS guidance.</p> <p>The nursery will call the local HPT (details found in the Referrals Guidance) to discuss any further required action.</p>

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Dealing with a Confirmed COVID-19 Case	<p>Where a child or staff member tests positive, the rest of the children in the 'bubble' that they have been in contact with will be sent home and advised to self-isolate for 7 days. This will include the staff working within that bubble.</p> <p>On return to the Nursery following the illness, the outlined attendance checks will resume.</p>
Guidance Links	<p>https://www.gov.uk/government/publications/coronavirus-covid-19-early-years-and-childcare-closures/coronavirus-covid-19-early-years-and-childcare-closures</p>